

George Mason Elementary School PTA

Online Collection Transfer Form

Today's Date: _____

Name: _____

Committee: _____

Activity: _____

Date of Activity: _____

Monies Received Total*: _____

Estimated Fees Total*: _____ (approx. 5% of total)

Estimated Deposit Amount: _____

*Committee records (like an excel spreadsheet) listing all online transactions must be attached. To access your online submissions, contact Treasurer@georgemasonpta.org.

Money verified by and date: _____

(Signature of person collecting money and completing this form.)

Deposit notice received by: _____

(Online support signature and date.)

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Treasurer's Use Only

Date of Fund Transfer: _____

Final Deposit Amount: _____

Final Fees Amount: _____

Income Line Item: _____